



July 1, 2019

To: Emerging Professional Landscape Architects and Students  
From: CTASLA Emerging Professionals Committee

**RE: Application for Travel Grant to ASLA Conference in San Diego**

The Connecticut Chapter of the American Society of Architects is pleased to announce that it will be providing eligible emerging professional landscape architects and students with grants to cover the cost of travel to the **ASLA Conference on Landscape Architecture** in San Diego, November 15-18.

If approved, awardees will receive up to **\$500.00** towards the cost of airfare, ground transportation, and other travel costs associated with attendance at the conference. This support is made possible through the generous sponsorship of the Emerging Professionals group by the following organizations:

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LANDSCAPE  
ARCHITECTS  
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SUITE 402  
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CONNECTICUT  
06513  
  
800-878-1474  
WWW.CTASLA.ORG



Interested applicants should review and complete the application on the following page. Applications must be submitted in PDF format no later than **5:00PM** on **Friday, October 11<sup>th</sup>** to [emergingprofessionals@ctasla.org](mailto:emergingprofessionals@ctasla.org).

**Applicants are strongly encouraged to apply as soon as possible.** CTASLA will notify approved applicants on a rolling basis so that they can proceed with making travel arrangements for the conference at the most economical rates.



## ASLA Conference on Landscape Architecture Travel Grant

*Sponsored by CTASLA Emerging Professionals Group*

**PURPOSE:** The ASLA Conference on Landscape Architecture provides a unique opportunity for young professionals to interact with their peers as well as seasoned practitioners. Because the location of the event moves around the country, the expense for travel varies considerably. This grant is intended to directly cover the cost of airfare, ground transportation, etc so that distance is not a barrier to participation. No financial information is necessary to apply.

**CRITERIA:** Applicants must satisfy the following criteria:

- Be a current **Student, Associate, or Full Member** of CTASLA at time of application and maintain membership through the conference. This grant is not intended for practitioners who have more than a decade of experience.
- Participate in at least one (1) Emerging Professionals or Student ASLA event prior to the conference.
- Provide a brief letter of recommendation from a professor or direct supervisor attesting to the applicant's interest in landscape architecture and how it will benefit from attending the Conference on Landscape Architecture.

**AMOUNT:** CTASLA will provide up to **\$500.00** in reimbursements to approved applicants, payable after the conference in the form of a check contingent upon the following conditions:

1. **Review of submitted travel receipts including airfare, ground transportation, etc.** Travel must be related to conference activities or CTASLA social gatherings. Applicants must select the most economical fares. Optional upgrades or amenities will not be covered.
2. **Confirmation of actual conference attendance.** Attendance records for LA CES educational sessions or other conference events will qualify. Interaction with CTASLA Executive Committee representatives will also suffice.
3. **Availability of funds.** CTASLA will disburse grants to all qualified applicants and may reduce the maximum amount provided to ensure that everyone receives equal assistance.

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*Sponsored by CTASLA Emerging Professionals Group*

Applicant's Name \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

CTASLA Member Number (*If Known*) \_\_\_\_\_

Have you attended an Emerging Professionals or Student ASLA event in 2019?

Yes  No

(*If yes*) **Which event(s)?** \_\_\_\_\_

Name of Reference \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

*I attest that the information provided herein is truthful. In submitting this application, I agree that I have a bona fide interest in attending the Conference on Landscape Architecture. If approved for a grant, I will comply with the requirements or immediately notify CTASLA of my change in plans.*

*I understand that CTASLA may choose to cover emerging professional participation in the conference as part of its magazine, website, or other media. In accepting the grant, I consent to be mentioned by name, firm affiliation, or other identifying information. If I do not wish to be depicted in any photographs, I may withhold such permission without affecting my grant award.*

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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